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# International Ski Mountaineering Federation

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Rules for registering an event  
in the international calendar

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In order to facilitate the work to people wishing to organize an event of the ISMF Calendar, the ISMF has elaborated this document that summarize all the steps that shall be followed to fulfill the requirements to apply for it.

Any LOC wishing to organise an international event:

- world championships,
- world cup,
- continental championships, or
- an ISMF Homologated Race,

must apply via its national federation, who will present their candidacy to ISMF according to the documents in appendices 1 & 2.

***The organizers of a World / European Championships must organize a World Cup event in the year preceding the Championships.***

Youth championships and cups may be organised at the same time as senior championships and cups.

Local races may be organised at the same time as world cups and ISMF homologated races.

The LOC agrees to abide by the rules for organising international ski mountaineering competitions and any specific guidelines that it receives.

## **A. How to become World cup.**

An event wishing to present a candidacy to organize a World Cup competition has to follow this procedure:

### **1. The competition must be "homologated ISMF"**

See: appendix 1 - « Sport rules for ISMF competitions ».

- ✓ The race must have received the visit of an ISMF technical person, at the latest, in the year preceding the demand of candidacy.

The work of the ISMF Technical person will be:

- observe the race and/or visit the various possibilities of course
- inform the organizers of the improvements and/or the modifications to bring that they will have to respect, if they are approved "World cup".



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- ✓ Expenses caused by the visit of the ISMF Technical person will be completely taking in charge by the organizers:
  - All travelling expenses
    - Travel from the place of residence - airport / station go / return
    - Tolls motorway / tunnels go / return
    - Car park airport / station
    - Plane / train ticket go / return
    - Special tax material skis, etc.
    - Meals taken during the journey
    - Accommodation (if necessary) during the journey
    - Accommodation on the place of the competition
    - Meals during the stay

2. **The ISMF Technical person makes and send a report on the organization of the competition**

Report drafted in the week which follows the visit of the race.

3. **According to the report, the race can:**

- ⇒ Negative report : the race is not « Homologated ISMF »  
The organizers cannot be part of the ISMF international circuit
- ⇒ Positive report : ***during the next 4 years, the race has the ISMF label.***  
2 possibilities:
  - ↳ ask to be « ISMF Homologated race »
  - ↳ apply to be "World cup"



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## **B. Recording in the International World Cup Calendar**

A precise schedule of calendar concerning the demand of candidacy is established

### **1. Application files**

To find on the ISMF web site ISMF: <http://www.ismf-ski.org>

- Request for registration of an event in the calendar of the ISMF international competitions  
« Appendix 1 - Rules for organising international Ski Mountaineering competitions»
- Application file  
« Appendix 2 - Rules for organising international Ski Mountaineering competitions»

### **2. File documents**

- Determinate 3 dates
- Clarify the type of chosen race
  - ⇒ ISMF World Cup
  - ⇒ ISMF Homologated race
- Indicate the type of event
  - ⇒ Individual race
  - ⇒ Race by team
  - ⇒ Other type of race
- Specify the chosen categories
- Provide the address of the person in charge where he/she can be contacted all year round
  - phone number
  - personal e-mail
- Dossier with the technical data (without forgetting the courses of change)

### **3. Send these documents before May 1<sup>st</sup>**

For a World Cup or an “ISMF Homologated race”:

***One year*** before the year that the event is due to be held.

For continental and world championships:

***Two*** years before the year that the event is due to be held.

✉ ***to your national federation***

Every federation receives candidacies before the beginning of the season of races, at the beginning of December.

This will allow to the races, not “homologated ISMF”, to receive the visit of an official technical representative of the ISMF during the winter.

Every federation can present to the ISMF Technical director only a maximum of 3 candidacies per year.



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For next World Cup Circuit, the choice will be made according to the following criteria:

- 3 in 6 races in the Alps
- 1 in 3 races in Europe out of the Alps
- 1 in 3 races out of Europe

The number of World cup events will be between 6 and 9

**4. The received candidacies are studied by the Board and then by the Management Committee, on proposition of the ISMF Technical director**

⇒ ***Deadline for the reception of the candidacies: on April, 30<sup>th</sup>***  
***Any candidacy not submitted officially by its federation will be rejected***

**5. At the end of June, the reserved candidacies are presented to the Plenary Assembly**

**6. Further to the decisions of the Plenary Assembly**

- ⇒ A mail of confirmation of the Technical Direction is sent to every candidacy with:
- in case of refusals, explanation of the reasons for the refusal
  - in case of acceptance, the answer to the organizer will be accompanied by the specifications.

**7. Definitive registration of the competition in the ISMF international calendar**

The competition will appear in the ISMF international calendar only after having accepted, signed and sent back to the ISMF Technical Direction the specifications.

If a response is not received before the July 15<sup>th</sup>, the competition will be withdrawn from the ISMF international calendar.

**8. Publishing of the ISMF international calendar**

On ***July, 20th***, the ISMF international calendar will be officially published on the ISMF website

***The races will not pay registration fees to the ISMF.***



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## Appendix 1: Application form for registering an event in the international ISMF competitions calendar

Applicants agree to adhere to ISMF rules and regulations.

Applicant:	LOC:	
	National Federation:	
Application for season:		
Type of competition:	<input type="checkbox"/> Individual Race	<input type="checkbox"/> World Championships
	<input type="checkbox"/> Race by team	<input type="checkbox"/> Continental Championship
	<input type="checkbox"/> Other type of Race	<input type="checkbox"/> World Cup
		<input type="checkbox"/> ISMF Homologated Race
Proposed date(s):	1 <sup>st</sup> choice:	
	2nd choice:	
Person to contact: <b>Provide an address at which the person can be contacted all year round.</b>	Name:	
	Address:	
	Town:	
	Post or zip code:	
	Country:	
<b>Provide a phone number and email address at which the person can be contacted all year round.</b>	Phone:	
	Fax:	
	Email:	
<b>Provide a phone number and email address at which the person can be contacted all year round.</b>	Name of the treasurer:	
	Phone:	
	Email:	



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## Appendix 2 : Race organisation candidacy form

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### General information

Exact name of the event: .....

Town: .....

Country: .....

Federation: .....

### **Organisation Committee contact details**

Address: .....

Phone number: .....

Web Site: .....

Email: .....

Race Director contact details: Name: .....

Phone number: .....

### **Information about the event:**

Exact date(s): 1<sup>st</sup> choice .....

2<sup>nd</sup> choice .....

3<sup>rd</sup> choice .....

Competition venue: .....

Overall budget for the competition: ..... €

Main partners: .....

.....



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Contest categories: ☐ SM ☐ SW ☐ EM ☐ EW  
☐ JM ☐ JW ☐ CM ☐ CW

Approximate duration of race(s):      number of days:      ..... senior categories

..... youth categories

Maximum number of competitors or teams:      Senior categories:      .....

Youth categories:      .....

Registration deadline:.....

## Accommodation

### General arrangements for accommodation

Managed by the organisers:      ☐ yes      ☐ no

Managed by a reservation service:      ☐ yes      ☐ no

Registration fees:      Senior categories:      ..... €

Youth categories:      ..... €

The following services are included in registration fees:

- ☐ Registration
- ☐ Accommodation
- ☐ Meals
- ☐ Closing ceremony dinner
- ☐ A welcome gift

Distance from accommodation to start/finish areas:      .....

Transport from accommodation to start/finish areas:      ☐ on foot  
   ☐ by car  
   ☐ using ski lifts

## Event background

Date the first edition of the race:      .....

Number of previous editions:      .....







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Winners of the last edition: SM .....  
SW .....

## Brochure

Available in which language(s)?.....  
(*English is mandatory*)

Is it available on the website? ☐ yes ☐ no

Do rules include the wording "*Competitions in compliance with ISMF regulations*" (see  
*ISMF website*) ☐ yes ☐ no

and give a provisional list of equipment (as stated in ISMF regulations)?  
☐ yes ☐ no

## Race briefing

Place: .....

Time: .....

Kind of visual aids used: .....

Languages spoken: *English (mandatory)* + .....

The Organising Committee will hand out maps and course profiles to teams or individual  
competitors:

- |   |                     |                          |     |                          |    |
|---|---------------------|--------------------------|-----|--------------------------|----|
| - | Before the briefing | <input type="checkbox"/> | yes | <input type="checkbox"/> | no |
| - | After the briefing  | <input type="checkbox"/> | yes | <input type="checkbox"/> | no |

## Awards for winners

**Prize money for competitors** (at the least the first 6 places must receive awards)

### Prize money

Number of competitors (or teams) to receive awards: Men .....  
Women .....

Total amount of prize money: Men ..... €  
(Equality in prize money for podiums) Women ..... €



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**Other prizes awarded** .....

Estimated value ..... €

### ***Courses***

### **Planned routes**

Please include an appendix giving trail routes on a 1:25 000 scale map (computerized files are preferable, with a list of GPS waypoints).

### **Route details**

Total number of ascents: .....

Total number of descents: .....

Total positive difference in height: .....

(Please include a graph giving route altitudes and lengths with the exact values, as well as 1:25 000 scale map showing trails - computerized files are preferable, with lists of GPS waypoints).

### **Alternative routes:** (IT IS MANDATORY)

To be given on 1:25 000 scale maps.

### **Start and finish lines**

### **Numbers:**

Adhesive numbers	<input type="checkbox"/>	yes	<input type="checkbox"/>	no
Numbers on rucksacks	<input type="checkbox"/>	yes	<input type="checkbox"/>	no
Numbers on right thighs	<input type="checkbox"/>	yes	<input type="checkbox"/>	no

### **Description of any electronic devices used**

Finish order and times are established using:	<input type="checkbox"/>	electronic chips
	<input type="checkbox"/>	photo finishes
	<input type="checkbox"/>	cameras

Other means:	<input type="checkbox"/>	electronic boards
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**Start area:**

Tents or other sheltered areas	<input type="checkbox"/>	yes	<input type="checkbox"/>	no
Avalanche transceiver inspection	<input type="checkbox"/>	yes	<input type="checkbox"/>	no
Numbers control	<input type="checkbox"/>	yes	<input type="checkbox"/>	no
Chips control	<input type="checkbox"/>	yes	<input type="checkbox"/>	no
Start coincides with other races	<input type="checkbox"/>	yes	<input type="checkbox"/>	no

**Finish area:**

Tents or other sheltered areas	<input type="checkbox"/>	yes	<input type="checkbox"/>	no
Inspection of equipment	<input type="checkbox"/>	yes	<input type="checkbox"/>	no
Drinks	<input type="checkbox"/>	yes	<input type="checkbox"/>	no
Food	<input type="checkbox"/>	yes	<input type="checkbox"/>	no
Medical assistance area	<input type="checkbox"/>	yes	<input type="checkbox"/>	no
Anti doping local	<input type="checkbox"/>	yes	<input type="checkbox"/>	no

**Technical issues**

**Description of main technical portions**

Number of fixed ropes .....

Ridge routes	Number	.....
	Overall length	.....

Ascents in couloirs	Number	.....
	Overall length	.....

Descents in couloirs	Number	.....
	Overall length	.....

Possible use of crampons	<input type="checkbox"/>	yes	<input type="checkbox"/>	no
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**Equipment**

Give a provisional list of equipment (in compliance with ISMF regulations).





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**Other equipment provided by the LOC or jury**

E.g. GPS, radios, etc. ....  
(To be approved by ISMF).

**Checkpoints and waypoints**

Number of checkpoints: .....

Number of waypoints: .....

Refreshment points: .....

**Communication – Press**

Speaker	<input type="checkbox"/>	yes	<input type="checkbox"/>	no
Area for conducting interviews	<input type="checkbox"/>	yes	<input type="checkbox"/>	no
Big screen	<input type="checkbox"/>	yes	<input type="checkbox"/>	no

Name of the communication agency: .....

**Medical assistance and rescue**

Number of first-aid posts and rescue teams: .....

Number of trained first-aid personnel: .....

**Anti-doping**

Will anti-doping tests be carried out? ☐ yes ☐ no

If yes, how many competitors will be tested? .....

What sorts of tests? .....



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**Comments**

Space for any extra statements from the Organising Committee

At ....., on ..... / ..... / .....

President of the Organising Committee

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***File to be sent to the national ski mountaineering federation supporting the candidacy***

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**Opinion of the national federation**

Favourable

☐

Unfavourable

☐

If unfavourable, the national federation should explain why the candidacy is rejected.

.....  
.....

At ....., on ..... / ..... / .....

Legal representative of the Federation

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**Decision taken by ISMF**

Favourable

☐

Unfavourable

☐

If unfavourable, ISMF should explain why the candidacy is rejected.

.....  
.....

***Accepted competition date(s):*** .....

At ....., on ..... / ..... / .....

ISMF Technical Director





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## Appendix 3: ISMF Homologated Race

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### Aims

ISMF has launched a new label, called **"ISMF Homologated Race"** for ski mountaineering races. This label acts to guarantee a minimum of quality for a race, and may be used by race organisers as a quality label and implemented for official ISMF races.

### The label

#### What is this label?

This label will be issued after considering the following aspects of race organisation: technical issues, safety, ranking, organisation, accommodation, marketing and communication.

To decide if a label should be issued for a given race, ISMF assesses the race and then judges whether the race reaches high enough standards to be an ISMF official race.

#### How to get this label?

An application form must be sent by race organisers to ISMF at least 6 weeks before the race in the form of a written letter, a fax or an email.

An ISMF official, appointed by the Technical Director, will attend the race and make a report. The expenses for the ISMF official (transport and accommodation) will be assumed by the race.

The ISMF official will be present on-site from 2 days before the race to 1 day after the race (i.e. 3 nights for a one-day race). No application fees or charges will be billed to race organisers for homologation requests.

The ISMF official will make a complete report on the race. This report will be assessed by the Technical Director and presented to the Management Committee. The Management Committee will decide whether the race should be homologated. The options are:

- Not Homologated;
- Homologated;
- Homologated subject to conditions (to be fulfilled for the next edition of the race).

The results of the decisions taken by the Management Committee will be communicated to race organisers at the end of the season. If the race is homologated, ISMF will send a contract and an invoice for the first season's fee. The race will be officially announced in the ISMF calendar of homologated races once the invoice has been paid and the contract signed (before General Assembly for the contract and payment before 15th August).

#### Duration of the label

The label has a validity of 4 years.

After 4 years, the race must re-apply for the label.

Meanwhile, if the race hosts an ISMF world or continental cup or championship, and if the report of the chairman of the jury is favourable, then the label will remain valid for 4 more years.

Under special conditions, if ISMF considers that the race has not reached the expected homologation level, ISMF may withdraw the label by addressing a written letter to race organisers explaining the reasons of this decision.

### Rights and obligations of races displaying the label

#### Races having the label must:

- Abide by ISMF regulations.
- Pay a yearly fee of 275 €.
- Keep the level of the race to homologation standards.
- If the homologation granted was "subject to conditions", race organisers accept the specified conditions and guarantee their fulfilment for the next edition of the race.
- Deliver race results to ISMF headquarters at the latest 24 hrs after the race and using the standardised format.
- Use of the "ISMF Homologated Race" logotype must comply with ISMF image rules.
- Seek actively to apply for the organisation of an ISMF cup or championship within the next 4 years.

#### Races having the label have the right to:

- Apply to be an official ISMF race (world or continental championships, and world cups). From season 2010-2011 onwards, only applications from ISMF homologated races will be accepted.
- Use the "ISMF Homologated Race" logotype in flyers, on the website and any other advertising for the race.



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- The race will count towards the new **world ranking**. All athletes taking part in the race (with or without ISMF licences) will obtain points counting towards world ranking.
- The race will be announced in the official ISMF calendar and promoted by ISMF.
- ***An international referee appointed by the ISMF will attend the competition.***  
***The competition will take in charge:***
  - ✓ **Accommodation expenses (food and lodging) from two nights before the start of the first race until the morning following the end of the event.**